



Mangalmay Institute of Management Technology Greater Noida (U.P.)



Minutes of Meeting

05.07.2022

A meeting of Grievance Redressal Committee was held on 05.07.2022 at 3:00 pm in the Board Room, MIMT to discuss the following agenda points:

1. To approve the previous minutes of meeting dated 12.01.2022
2. Annual Report of GRC-2021-22
3. Action Plan for 2022-23
4. Any other items with the permission of Chair

Following members were present:

Name	Position
Dr. Manoj Kumar Singh, Principal	Chairperson
Dr. Himanshu Rastogi, HoD, BCA, MIMT	Member Secretary
Ms. Sonali Chauhan , Faculty, Management, MIMT	Member
Ms. Neha Jindal, Faculty, Education, MIMT	Member
Ms. Soniya Sharma , Faculty, BCA, MIMT	Member
Ms. Pooja Bhagat, BBA, MIMT	Member
Mr. Kunwar Pal, BCA, MIMT	Member
Ms. Lavanya Singh, BA.BED., MIMT	Member

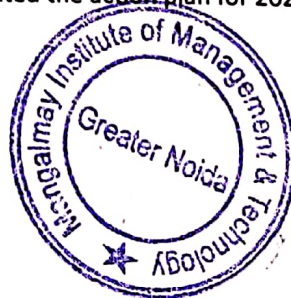
Deliberations & decision taken

1. To approve the previous minutes of meeting
 - i. Minutes of previous meeting dated 12.01.2022 was read and approved.
2. Annual Report of GRC-2021-22
Dr. Himanshu Rastogi, Member Secretary presented the annual report of GRC 2021-22:
 - i. Students were briefed about the GRC, its functions, activities during orientation program. GRC provisions have been widely publicized through websites, banners, posters and awareness drives.
 - ii. Personal approach was adopted through mentoring program.
 - iii. Designated counselor was appointed.
 - iv. No cases have been reported for the Academic session 2021-22.

The house showed its satisfaction

3. Action Plan for 2022-23

Dr. Himanshu Rastogi, Member Secretary presented the action plan for 2022-23:





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- i. Notifying the names of committee members along with its provisions at all the prominent places.
- ii. Briefing the students about GRC functions, activities and Members in the Orientation Program.
- iii. Admission in charge to ensure that a fair practice is followed in admission as per norms.
- iv. In case of grievances, ensuring swiftly and promptly for redressal of grievances, as per laid down policy on GRC of MIMT.
- v. Prepare an annual status report with details on the number of grievances and their timely disposal.

The members after discussion approved the action plan of GRC for 2022-23.

4. Any other items with the permission of Chair

- i. No other point to discuss, meeting ended with vote of thanks to Chair.

Dr. Himanshu Pastogi
Member Secretary, GRC

Cc: All members of GRC
IQAC Coordinator

