



Minutes of Meeting
Action Taken Report (ATR)
On
Feedback Analysis

05.08.2023

Minutes of Meeting of Feedback Committee for feedback analysis of 2022-23 held on 05th August, 2023 at 02:00 pm.

Members present:

Name
Dr. Meenakshi Sharma, Associate Dean, MIMT (Convenor)
Dr. Bhawna Joshi, MIMT (Subject Expert)
Mr. Abhay N. Tripathi, MIMT (Subject Expert)
Dr. Himanshu Rastogi, MIMT (Subject Expert)
Dr. Seema Pundir, MIMT (Subject Expert)
Mr. Ashish Srivastava, MIMT (Subject Expert)
Mr. Suraj Shukla, MIMT (Subject Expert)
Mr. Somendra Sharma, MIMT (Subject Expert)
Mr. Abhishek Sharma, MIMT (Subject Expert)
Mr. Ritesh Goel, HR Head, Sidhi Infotech (Industry Subject Expert)
Mr. Anshul Sharma, SLMG Beverages (Coco-Cola) (Industry Subject Expert)

Agenda 01:

To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2021-22 in Academic Session 2022-23

Agenda 02:

To discuss the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2022-23 and action to be taken thereof

Agenda 03:

The Syllabi of Add-On Certification Courses to be introduced in the Academic session 2023-24

Agenda 04:

Any other items with the permission of Chair

[Handwritten signatures of the meeting members]



Agenda 01:

To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2021-22 in Academic Session 2022-23.

- (i) Dr. Meenakshi Sharma & Mr. Abhay N. Tripathi apprised to the committee members that Lab assistants are instructed to allow the students to practice in the labs in their free time. House applauded for the initiative.
- (ii) Mr. Abhishek Sharma told the house that T&P Department provided career orientation and placement support through Seminar, Workshop, Guest Lecture, Subject Counseling, Aptitude Reasoning test etc. Also, various one to one informal sessions. Members appraised the efforts of T&P Department.
- (iii) Reports of following Add on Certification Program were put to the members.
 - Big Data Analytics and its Applications
 - Blockchain and its Applications
 - Introduction to Python Programming Language
 - Introduction to Data Science, Artificial Intelligence & Machine Learning
 - Hardware Assembly and Networking
 - Cloud computing
 - Introduction to IOT
 - Software Testing tools and Techniques
 - Communicative English & Soft Skills
 - Fundamental Concepts of Cyber Security
 - Innovation, Startup and IPR report
 - Interpersonal Skills
 - Introduction to PHP
 - Quick Mathematics
 - Research Methodology
 - Certification course in Tally ERP 9
 - Basic MS Excel Certification Program
 - Advance MS Excel Certification Program
 - Digital Marketing comprehensive Study
 - Digital Marketing
 - MS Office Specialist for office excel 2016
 - Soft Skill and Personality Development
 - Entrepreneurship and business development
 - Business Innovation and expansion strategies
 - Personal Growth and Business Communication
 - Professional Grooming and Leadership Program
 - Tableau
 - Total Quality management
 - Data Analysis and interpretation through Python
 - Communicative Application in English
 - Fundamental of Computer Application
 - Creative Writing
 - Financial Awareness
 - Mind Education
 - Art of Happiness
 - Academic Leadership
 - Mental Well Being
 - Entrepreneurship in Education
 - Moral Education
 - Constitution: Values and Fundamental Duties
 - Ethics & Cultural Development

Also, other events reports of Workshops, Seminars, Industrial Visits and Guest Lectures etc were put forward to the house. Where students also participated in organizing team. The house showed its satisfaction.

Agenda: 02

To discuss the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2022-23 and action to be taken thereof



Deliberations: 02

Feedback along with their analysis received from Students, Faculty, Alumni and Employer for the Academic Session 2022-23 were put up to the house. The analysis reveals that there is a scope for improvement on all parameters; however the following parameter needs to be taken care of immediately.

S.No.	Particular requiring improvement	Action to be taken in (AS: 2023-24)	Responsibility
i.	Syllabus equips me with necessary technical skills to face the industry/academia. (Student feedback- Q.04)	a) To be supplemented with Add on Certification Programs. Enrich with Workshop/Seminar/Webinar etc.	Principal through HoD
ii.	There is adequate opportunity for extension & outreach and sports activities in the Institute. (Student feedback- Q.20)	b) More emphasis to be given on extension & outreach and sports activities	Principal through NCC, SWC and Fitness Club.
iii.	The depth of the course content is adequate in relation to the expected Course Outcomes (COs). (Student feedback- Q.02)	c) Since BCA syllabus was revised more than a decade before, therefore the Add on Certification Courses is being provided to meet the expected Course Outcomes (COs).	Principal through HoD and TPO
iv.	Project guidance facilitates hands-on-training, skill development, problem solving, analytical thinking and documentation. (Student feedback- Q.10)	d) Departmental Heads are required to work for diverse nature of industry project along with Training and Placement Department.	
v.	They are open to new ideas and learning new techniques. (Employer's Feedback – 09)	e) To enrich with experiential teaching learning process.	
vi.	Curriculum addresses local, national and global needs. (Alumni feedback- Q.08)	f) To organize career counselling sessions.	
vii.	Career counselling and guidance for Higher Studies (Alumni feedback- Q.09)	g) More emphasis on placement and Education Department.	
viii.	Training & Placement (Alumni feedback-Q.12)		
ix.	The toilets are sufficient, clean and well maintained. (Faculty's Feedback- Q.23)	h) AO is required to increase the frequency of monitoring.	Principal through Admin Officer (AO).

(Signature)



x.	Medical facilities provided by the Institute are adequate. (Faculty's Feedback- Q.25)	i) Institute to enter into tie-ups with nearby Hospitals.	
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Agenda 03:

- The Syllabi of Add-On Certification Courses to be introduced in the Academic session 2023-24

Following decisions were taken:

- The Syllabi of Add on Certification Courses which are to be reintroduced in the Academic session 2023-24 were presented verbatim for the inclusion or deletion of the topics in the courses. New Add on programs were also suggested by the experts. Inputs from the subject experts of industry and academia were discussed in length. After the detailed discussions, the syllabi of mentioned below courses were approved for execution in the academic session 2023-24:

Reintroduced Add-On Certification Programs

- Fundamental of Computer Application
- Communicative English & Soft Skills
- Introduction to Python Programming
- Introduction of Data Science, Artificial Intelligence, & Machine Learning
- Internet of Things (IoT)
- Blockchain and Applications
- Big Data Analytics and its Applications
- Hardware, Assembly & Networking
- Software Testing Tools and Techniques
- Digital Marketing
- Entrepreneurship and business development
- Business Innovation and expansion strategies

Newly Introduced Add-On Certification Programs

- Financial Modeling
- Certification on Introduction of Mutual Fund
- Digital Empowerment
- Social & Emotional Intelligence
- Art of Being Happy
- Ethics & Culture
- Value Education
- Mental Well being
- Entrepreneurship in Education
- English Communication
- ICT in Education (Swayam)
- Child Development (Swayam)
- Education for Sustainable Development

P. Gaur



Mangalmay Institute of Management Technology
Greater Noida (U.P.)



- Constitutional Values & Fundamental duties
- Creative Writing
- Academic Research Paper Writing
- Introduction to Cloud Computing & its Application
- Spoken English And Professional Grooming
- Simulation on Capital Market Module I
- Skill Development in Retail Management

Agenda 04: Any other items with the permission of Chair

No other point being raised by any member for discussion; meeting came to an end with the vote of thanks to the chair.

Associate Dean

Cc: Principal, MIMT

All the members of Feedback Committee, MIMT as stated above

Plz. Putup to Principal MIMT for informals
and necessary action.

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