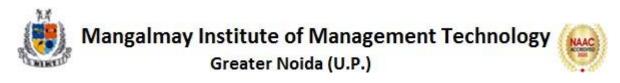


Mangalmay Institute of Management Technology Greater Noida (U.P.)

NAAC

Date: 25th February, 2022

Report		
Name of Activity	Workshop on Effective Communication and Presentation Skills	
Date	28 th February, 2022	
Venue	School of Education, MIMT	
Organized by	School of Education, Mangalmay Institute of Management & Technology	
No. of	31 Students of B.Ed. and B.A.B.Ed.	
Beneficiaries		
Resource Person	Mr.Ashok Kumar Sangwan	
	Head Cost of Delivery at Wipro Limited	
Activity In-charge	Ms. Renu, Faculty Education Department	
Objectives	• To create awareness of one's current presentation skills and practice &	
	develop effective skills for presentation.	
	 Understand the importance of communication and its types. 	
	 Developing effective verbal and non-verbal communication. 	
	• To make the participants understand the importance of grooming and	
	etiquette and cross-cultural communication.	
	• To learn the effective presentation skills.	
Content	The workshop was organized by the T&P committee, MIMT, on 28 th	
	February, 2022 with the view to encourage participants to upgrade their	
	communication and presentation skills and shed their inhibitions and	
	negativity, identify, build and improve their professional image, enhance	
	awareness towards one's role in the organization, overcome the barriers in	
	communication and presentation. The workshop started with the introduction	
	of the workshop and orientation of the participants by the Activity-in- Charge	
	Ms. Renu, Faculty Education Department. This was followed by a lecture and discussion by the Resource Person Ashok Kumar Sangwan, Head Cost of Delivery at Wipro Limited on importance of presentation in today's era, dynamics of communication such as the basic process of communication, means of communication- word, gestures, pictures, body language, etc.,	
	hindrances to communication - dealing with assumptions, barriers in	
	communication - understanding and dealing with it. The session also helped in	
	the Self Awareness of participants in terms of difficulties faced during	
	presentations (Group discussion, Role play). A total of 31 students	
	participated in this activity.	
	The workshop was concluded with the concluding remarks by the Activity	
	In-charge Ms. Renu, Faculty Education Department.	
Outcome of	• All the participants of the workshop took keen interest in all the	
Activity	activities.	
	• All the participants got the opportunity to familiarize themselves with	
	effective communication and presentation skills being used on the	
	social and academic platforms	
	• All the participants got a chance to develop and enhance their	
	communication and presentation skills.	
	• This activity also turned out to be a very good tool to manage social,	
	academic and professional stress they face due the lack of knowledge	
	of these skills.	



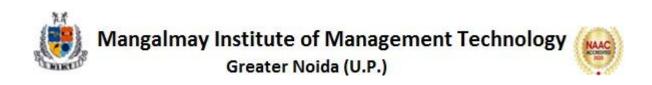
(Dr. Manoj Kumar Singh)

Principal

<u>List of Participants of "Workshop on Effective Communication and Presentation</u> <u>Skills" held on 28th February, 2022</u>

List of Participants (B.Ed)	List of Participants (B.A.B.Ed)
Dayashankar	Annpurna Bhardwaj
Ashutosh Ranjan	Bhoomika Parashar
Gayatri Panday	David Bhati
Harshikha Tiwari	Monika Upadhayay
Jyoti Bhardwaj	Deeksha Pachauri
Km Nandini Sharma	Archi Bhati
Akshay Kumar	Deeksha
Km Swati Chaurasia	Simran Mangla
Muskan Garg	Komal Sharma
Yatin Soni	Priti Jaiswal
Nishu Goel	Lavanya Singh
Aruna Chandel	Jyoti Saini
Mohit Yadav	Nishu Payal
Varsha	Rohit Chandila
Reenu Bhati	Kajal Malik
Manish Kumar	

(Dr. Manoj Kumar Singh)
Principal



"Workshop on Effective Communication and Presentation Skills" held on 28th February, 2022



