



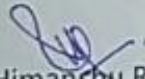
Mangalmay Institute of Management Technology
Greater Noida (U.P.)



27.06.2020

Reference to meeting of Grievance Redressal Committee convened on 26.06.2020. Find below the action plan to be executed for Academic Session 2020-21

Committees:	Grievance Redressal Committee
Incharge:	Dr. M.K. Singh
Responsibility:	To plan, execute and report as per defined norms.
a	Action Plan
1	Display of names of committee members at prominent places
2	Publicly notify the provisions regarding Grievance Redressal and ensure their wide-dissemination at prominent places.
3	Ensuring swiftly and promptly redressal of grievances, if any
4	Availability of Faculty Mentor and T & P Incharge
b	Activity Calendar for 2020-21
	Activity
1	Introduction of GRC Members, functions & activities in the Orientation Program
2	Workshop on "Overcoming of psychic Fear of Exam" by Clinical Psychologist
3	Talk by Mental Health Specialist
4	Quarterly Meeting of ICC
5	Prepare an annual status report with details on the number of grievances and their timely disposal


Ms. Himanshu Rastogi
Member Secretary, ICC

Cc: All members of GRC
IQAC Coordinator
Notice Board